

## CONSTRUCTION CERTIFICATE APPLICATION

Made under the *Environmental Planning and Assessment Act 1979* Sections 81A(2), 109C(1)(b)

### IDENTIFICATION OF BUILDING

Address \_\_\_\_\_

Lot, DP/MPS etc \_\_\_\_\_

Suburb or town \_\_\_\_\_ Post Code \_\_\_\_\_

### DESCRIPTION OF DEVELOPMENT

Detailed Description:

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### APPLICANT

Name of person having benefit of the development consent:

Name \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_

Suburb or town \_\_\_\_\_ Post Code \_\_\_\_\_

Phone B/H \_\_\_\_\_ Fax No \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

*As the applicant, I/we hereby submit this Construction Certificate Application under the Environmental Planning & Assessment Act 1979, with City Plan Services Pty Ltd.*

**Signature of applicant:**

**Sign** \_\_\_\_\_ **Date** \_\_\_\_\_

### CONSENT TO ALL OWNER(S)

Name \_\_\_\_\_ Company \_\_\_\_\_

Address \_\_\_\_\_

Suburb or town \_\_\_\_\_ Post Code \_\_\_\_\_

Phone B/H \_\_\_\_\_ Fax No \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

*As the owner of the above property:*

1. *I/we consent to this application; and*
2. *Appoint  William Nettleton/  Ray Williams/  Robert Ball of City Plan Services Pty Ltd as the Principal Certifying Authority for the building work identified in this application..*

**Signature of Owner**

**Sign** \_\_\_\_\_ **Date** \_\_\_\_\_

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**VALUE OF WORK**

Estimated Cost of work:	\$
GST:	\$

For developments over \$5 million, a Quantity Surveyors Certificate verifying the cost must be submitted on lodgement of the application.

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**DEVELOPMENT CONSENT**

Development Consent No	No.
Date of Determination	Date

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**BUILDING CODE OF AUSTRALIA  
 BUILDING CLASSIFICATION**

Nominated on the Development Consent	Class
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**BUILDING WORKS**

Details of person carrying out building works	Owner-builder Permit No. _____
	or Name of Principal Contractor _____
	Address _____
	Telephone _____ Fax _____

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**REQUIRED ATTACHMENTS**

- Schedule 4 must be completed and accompanied by information required to be submitted with the application for a construction certificate for proposed building and/or residential works

Schedule 1 information to be  
Collected for ABS Particulars of the proposal

DESCRIPTION

What is the area of the land (m<sup>2</sup>)

Gross floor area of existing building (m<sup>2</sup>)  
What are the current uses of all or parts of the  
building(s)/land?

(If vacant state vacant)

Location Use

Does the site contain a dual occupancy?  
What is the gross floor area of the proposed addition or  
new building (m<sup>2</sup>)  
What are the proposed uses of all parts of the building(s)/land?

Location Use

Number of pre-existing dwellings

Number of dwellings to be demolished

How many dwellings are proposed?

How many storeys will the building consist  
of?

MATERIALS TO BE USED

Walls	Code	Roof	Code
Brick veneer	12	Aluminium	70
Full brick	11	Concrete	20
Single brick	11	Concrete tile	10
Concrete block	11	Fibrous cement	30
Concrete/ masonry	20	fibreglass	80
Concrete	20	Masonry/terracott a shingle tiles	10
Steel	60	Slate	20
Fibrous cement	30	Steel	60
Hardiplank	30	Terracotta tile	10
Timber/weatherboard	40	Other	80
Cladding aluminium	70	Unknown	90
Curtain glass	50		
Other			
Unknown	90		

Floor	Code	Frame	Code
Concrete	20	Timber	40
Timber	10	Steel	60
Other	80	Other	80
Unknown	90	Unknown	90

Schedule 2 – Existing Essential Fire Safety Measures  
Part 1 of 2

Item No.	Existing Measure	Is this measure Installed in the Building? Yes / No	If yes, enter the current standard of performance (eg: ORD 70 Clause 19.2 or BCA Clause E1.5 & AS 2118.1-1999)
1	Access Panels, doors and hoppers to fire resisting shaft		
2	Automatic fail safe devices		
3	Automatic fire detection and alarm system		
4	Automatic fire suppression system (sprinkler)		
5	Automatic fire suppression system (others – specify)		
6	Emergency lighting		
7	Emergency lifts		
8	Emergency warning and intercommunication system		
9	Exit signs		
10	Fire control centres and rooms		
11	Fire dampers		
12	Fire doors		
13	Fire hydrant systems		
14	Fire seals (protecting openings in fire resisting components of the building)		
15	Fire shutters		
16	Fire windows		
17	Hose reel system		
18	Light weight construction		
19	Mechanical air handling systems		
20	Paths of travel stairways passageways or ramps		
21	Perimeter vehicle access for emergency vehicles		
22	Portable fire extinguishers		
23	Pressurising system		
24	Required (automatic) exit doors		
25	Safety curtains in proscenium openings		
26	Smoke and Heat Vents		
27	Smoke Control System		
28	Smoke dampers		
29	Smoke detectors and heat detectors		
30	Smoke doors		
31	Solid-Core doors		
32	Stand-By Power Systems		
33	Wall wetting sprinkler and drencher systems		
34	Warning and operational signs		
35	OTHERS - Specify		

This is an accurate statement of all existing Fire Safety Measures implemented in the whole building.

Signed ..... (Owner/ Agent) Name ..... Date .....

Schedule 3 – Proposed Essential Fire Safety Measures  
Part 2 of 2

Item No.	Proposed New Measure	Is this measure Installed in the Building? Yes or No	If yes, enter the current standard of performance (eg: BCA Clause E1.5 & AS2118.1-1999)
1	Access Panels, doors and hoppers to fire resisting shaft		
2	Automatic fail safe devices		
3	Automatic fire detection and alarm system		
4	Automatic fire suppression system (sprinkler)		
5	Automatic fire suppression system (others – specify)		
6	Emergency lighting		
7	Emergency lifts		
8	Emergency warning and intercommunication system		
9	Exit signs		
10	Fire control centres and rooms		
11	Fire dampers		
12	Fire doors		
13	Fire hydrant systems		
14	Fire seals (protecting openings in fire resisting components of the building)		
15	Fire shutters		
16	Fire windows		
17	Hose reel system		
18	Light weight construction		
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27	Smoke Control System		
28	Smoke dampers		
29	Smoke detectors and heat detectors		
30	Smoke doors		
31	Solid-Core doors		
32	Stand-By Power Systems		
33	Wall wetting sprinkler and drencher systems		
34	Warning and operational signs		
35	OTHERS - Specify		

This is an accurate statement of all proposed Fire Safety Measures to be installed/ modified in the whole building.

Signed ..... (Owner/ Agent) Name ..... Date .....

Schedule 4 -

**Information to be Attached to the Application**

The following information must accompany applications for a construction certificate for building and subdivision work. Please indicate the material you have attached by placing a cross in the appropriate boxes :

**Building work:**

- a) a copy of any compliance certificates relied upon
- b) Four (4) copies of detailed plans of the building

The plans must be drawn to a suitable scale and consist of a general plan and a block plan. The general plan of the building is to:

- show a plan of each floor section
- show each elevation of the building
- show the level of the lowest floor, the level of any yard or unbuilt area on that floor and the level of the ground
- indicate the fire safety and fire resistance measures (if any), and their height, design and construction

*Where you propose to alter, add to or rebuild a building that is already on the land, or modify plans that have already been approved, please mark the general plan (by colour or otherwise) to show the change you propose to make.*

*Where the proposed building work involves a modification to previously approved plans and specification the general plans must be coloured or otherwise marked to the satisfaction of the certifying authority to adequately distinguish the modification.*

- c) Four (4) copies of detailed specifications of the building

The specifications are to:

- describe the construction (including the standards that will be met), the materials which will be used to construct the building and the methods of drainage, sewerage and water supply
- state whether the materials proposed to be used are new or second hand and give details of any second-hand materials to be used.

*Where you propose to modify specifications that have already been approved, please mark the approved specifications (by colour or otherwise) to show the modification.*

- d) a plan of the existing building, drawn to scale, where the application involves building work to alter, enlarge or extend that building
- e) Where the application involves an alternative solution to meet the performance requirements of the BCA, the application must also be accompanied by a copy of the alternative solution.
- f) evidence of any accredited building product or system on which you seek to rely

*Components, processes or designs that relate to the erection or demolition of a building are accredited under the Environmental Planning and Assessment Regulation 2000.*

- g) details of the fire safety measures, unless you are building a single dwelling or a non-habitable building or structure (such as a private garage, carport, shed, fence, antenna, wall or swimming pool). These details are to include:
- a list of any fire safety measures you propose to include in the building or on the land
  - if you propose to alter, add to or rebuild a building that is already on the land, a list of the fire safety measures that are currently used in the building or on the land

*The lists must describe the extent, capability and the basis of design of each measure.*

- h) the attached schedule 1, completed for the development

*The information in the schedule will be used by the Australian Bureau of Statistics to report each quarter on the building activity that occurs in the economy. Building statistics allow governments and businesses to accurately identify main areas of population growth and demand for products and services.*

- i) Payment of the Long Service Levy under section 34 of the *Building and Construction Industry Long Service Payments Act 1986* (or where such a levy is payable by instalments, the first instalment of the levy).
- j) A copy of the relevant BASIX certificate and such measures included on the general plan

### Home Building Act Requirements

In the case of an application for a construction certificate for residential building work (within the meaning of the *Home Building Act 1989*) attach the following:

- a) In the case of work by a licensee under the Act:
  - i) a statement detailing the licensee's name and contractor licence number, and
  - ii) documentary evidence that the licensee has complied with the applicable requirements of that Act\*,or
  
- b) In the case of work done by any other person:
  - i) a statement detailing the person's name and owner builder permit number, or
  - ii) a declaration signed by the owner of the land, to the effect that the reasonable market cost of the labour and materials involved in the work is less than the amount prescribed for the purpose of the definition of **owner-builder work** in section 29 of that Act.
  - iii) \*A certificate purporting to be issued by an approved insurer under Part 6 of the *Home Building Act 1989* to the effect that a person is the holder of an insurance contract issued for the purposes of that Part, is sufficient evidence that the person has complied with the requirements of that Part.